

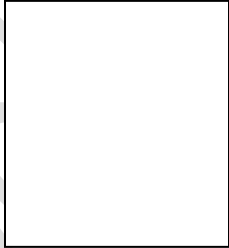


LEARNING STEP SCHOOL™

(A Unit of Jupiter Education Society)

271, P BLOCK, NARAYAN VIHAR, JAIPUR - 9314710459

TEACHER APPOINTMENT FORM



Name : _____

Father's Name : _____

Date of Birth : _____

Qualification : _____

Residence Address : _____

: _____

Permanent Address : _____

Bank account no. : _____

Telephone No. : _____ Mob. No. _____

E-Mail : _____

Experience : _____

Class or Subject for teaching : _____

Educational Qualification

| Examination | Stream | School/College | Board/University | Year of passing | % of marks | Medium of instruction |
|-------------|--------|----------------|------------------|-----------------|------------|-----------------------|
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

Date

Signature of the Candidate.....

Terms and Conditions of appointment:-

1. You have been appointed initially for 2 months. After successful completion of the 2 month with satisfactory performance, your appointment will be confirmed.
2. Your salary shall be in accordance with the school salary structure. You shall be eligible for increment according to school rules and a yearly appraisal. You will be paid a consolidated salary of Rs.____ /- per month ().
3. One month's salary will be deposited in the accounts section of the organization as security. The security amount shall be deducted in two installments or as mutually agreed upon between you and the management of the school. The security amount will be refundable within a period of 6 months from the date of your leaving the organization.
4. As per our discussions, if you leave the job before completing one year of service, the security deposit would lapse and would not be refundable.
5. Failure to give one month's notice for leaving the organization will result in lapse of security amount as well as the salary of the current month in which you leave without proper notice. The appointment will be reviewed every session after an interview, applicable for the existing staff also.
6. You are liable to be assigned any class, subject or any other job connected to the school.
7. Working hours will be guided as per the school requirement. School leave rules will be applicable.
8. You will work for us exclusively. Your appointment will be subject to the terms and conditions of employment of the school as may be in force from time to time as decided by the management.
9. Your appointment may be ended by either side through one month's notice in writing or one month's salary in lieu of notice. In case of any breach of the rules and regulations, the organization may terminate the appointment with immediate effect. Salary and security amount both will lapse in such condition.
10. Vacation periods, if any, not be payable.

I here declare that all the particulars state in the application is true to the best of my knowledge and belief.

I accept the offer as outlined above.

Date

Signature of the Candidate.....